

Yavapai County 4-H/FFA EXPO

General Rules and Regulations

Exhibitor Qualifications

Only members who are enrolled in the current 4-H or FFA year, and are currently enrolled in a 4-H club **OR** Agricultural Education class or state approved Middle School “Discovery” Program and are under the supervision and instruction of a 4-H leader or Agri-Ed Instructor, and meet the following requirements by April 1, may compete in the Yavapai County 4-H/FFA EXPO.

4-H Youth Development Program

- Clover Kids 5 – 8 years old prior to Jan 1 of the current club year
- 4-H Club 9 – 18 years old prior to Jan 1 of the current club year

A member in “Good Standing”

1. Returning members must be enrolled in Community Club by Oct 1; new members by October 15
2. 80 % attendance at both community club and project meetings
3. A demonstration given specific for the project to be exhibited
4. Participated in at least one judging activity
5. Completed 6 hours of 4-H community service
6. 4-H Record Book submitted to include Yavapai County 4-H Involvement Record, Story, Project Records and Life Skills Manual to their leader by April 1. *Anyone failing to turn their record book in on time will be DISQUALIFIED from participating in this year’s EXPO.*
7. All members are expected to participate in EXPO by assisting with set-up and/or take down, and/or throughout the week as requested.

FFA

- FFA members may exhibit through the Yavapai County 4-H/FFA EXPO as long as they have not reached their 19th birthday prior to Jan 1 of the current year.

A member in “Good Standing”:

1. Meets the requirements for a member in “Good Standing” with the chapter, state and national FFA constitution and bylaws.
2. Abide by the FFA Code of Ethics
3. Must have a “C” grade in ALL classes at the time of EXPO.
4. Must attend a minimum of 3 chapter and/or special livestock meetings.
5. Attend a minimum of 5 FFA Activities in addition to meetings, at least 1 above the chapter level. (i.e. socials, fundraisers, district/state CDE’s, etc.)
6. Must have a FFA record book submitted to their advisor by April 1st. Record books to be checked by FFA advisor committee. Anyone failing to turn their record book in on time will be DISQUALIFIED from participating in this year’s EXPO.
7. Must have a minimum of one SAE program visit by advisor.
8. Participate in at least one livestock judging contest, clinic, or workshop other than YLQA.
9. All members are expected to participate in EXPO by assisting with set-up and/or take down, and/or throughout the week as requested

Youth Livestock Quality Assurance (YLQA)

All 4-H and FFA members entering Market Livestock(Beef, Dairy, Goats, Sheep, Swine, and all Market Small Stock projects) at the Yavapai County 4-H/FFA EXPO Show & Sale **MUST** have completed Youth Livestock Quality Assurance AND Food Safety Training conducted by certified personnel. ***This certification is valid for three years.*** All leaders/advisors must also be certified in order to be eligible to sign entry forms. Date(s) of available trainings will be published in the Clover Communicator or call the Yavapai Extension office at (928) 445-6590 ext 226, for more information.

Special Accommodations

Persons with a disability may request reasonable accommodation by contacting the Cooperative Extension Office. Requests should be made as early as possible to allow time to arrange for the accommodation.

Exhibitor Divisions

- **JUNIOR MEMBERS** are those who have reached their 9th, but not their 12th birthday prior to January 1 of the club year.
- **INTERMEDIATE MEMBERS** are those who have reached their 12th, but not their 15th, birthday prior to January 1 of the club year.
- **SENIOR MEMBERS** are those who have reached their 15th, but not their 19th birthday prior to January 1 of the club year.

Exhibitor Dress

All exhibitors must present themselves in appropriate and professional dress according to these guidelines:

Showmanship & Conformation (Large & Small Livestock, Dog)

- **4-H** members must wear appropriate clothing: a long-sleeve white or ivory shirt with collar and full-front button-up with shirttails tucked in. Clean, neat (not faded), black or blue jeans/slacks/gauchos. Belts, ties or scarves, 4-H club vests may be worn, but are optional. Closed-toed shoes that stress safety are required.
- **FFA** members must wear show appropriate official dress: black pants/gauchos, white shirt, scarf or tie, official FFA jacket. Black Closed-toed Shoes that stress safety are required.

Dairy:

- Exhibitors both 4-H and FFA are expected to wear "Show Whites". Closed-toed shoes that stress safety are required.

Horse:

- Exhibitors both 4-H and FFA are expected to wear: Long sleeved white shirt, with collars (including tuxedo and stand-ups.) No polo shirts. Jeans or Western-type slacks. Western boots with heel-no riding sneakers. Standard Western hat or ASTM approved helmet-no cap types. Chaps, gloves, belts and spurs are optional.

Auction:

- Exhibitors both 4-H and FFA are expected to wear appropriate clothing: a long-sleeved shirt with collar and full-front button-up with shirttails tucked in. Clean, neat (not faded), black or blue jeans/slacks/gauchos. Belts, ties or scarves, 4-H club vests, and cowboy hats may be worn, but are optional. Closed-toed shoes that stress safety are required.

NOTE:

A superintendent may dismiss or restrict an exhibitor from the class or sale for inappropriate attire including, but not limited to any wording promoting drugs, alcohol, & profanity. Check with your superintendent in advance if you have any questions regarding your attire.

Entry Requirements

1. **Signatures:** Leader/Advisor signature on *Entry Form(s)* shall signify that the 4-H/FFA member is in good standing with his/her affiliated organization within Yavapai County. Member and parent signature on *Entry Form(s)* shall signify that the member and parent agree with all conditions, rules, and stipulations outlined within all sections and department areas of the Yavapai County 4-H/FFA EXPO Premium Book.
2. Separate **Entry Forms** are to be used for each department and/or species in which the exhibitor participates. **Entry Forms** may be duplicated. See **Entry Form** for complete instructions.
3. **Entry Fees** must be submitted with **Entry Forms**. No entries will be accepted without **Entry Fees**. See **Entry Forms** for applicable **Entry Fees**.
4. Late fees will be assessed for incomplete and late entries. See each department for applicable deadlines for late fees and required entry information.
5. Entries must represent the project work of the 4-H or FFA member for which they are enrolled, and not have been previously exhibited at EXPO (except breeding stock). Exhibitors may enter only in the class which corresponds to the projects currently enrolled. You may not show another person's animal unless the Superintendents designate otherwise.
6. **W-9** - In accordance with rulings from the USDA and the National 4-H Headquarters, the Committee will be issuing IRS form 1099-MISC to all exhibitors who receive \$600 or more in net proceeds from the sale of their animal at auction and/or add-on sponsorships, and/or monetary awards. To ensure compliance with this ruling, we are requiring that all exhibitors fill out, sign, and turn in IRS form W-9 prior to their checks being issued. For your convenience, form W-9 is included in the premium book and on our website at www.4hffaexpo.org. If you have any questions about filling out form W-9, you can access complete instructions at www.irs.gov.
7. **Seasonal Passes / Premise I.D.'s** Beginning with the 2007 EXPO, all exhibitors were required to be in full compliance with the Arizona Department of Agriculture (AZDA) regulations regarding Seasonal Passes. To ensure compliance, we are requiring that a copy of your Seasonal Pass be submitted with all large livestock animals entered at EXPO, except swine. The requirements and instruction on how to obtain a Seasonal Pass are available on the state website at www.azda.gov. For your convenience a copy of the Seasonal Pass Application is also available on our website at www.4hffaexpo.org. Please note that all SHEEP and GOATS must have Official Scrapie Identification (which requires that the seller/breeder have a premises identification number).
8. **Code of Conduct- All** participants will adhere to and sign the **Yavapai County EXPO Code of Conduct** form, a copy of which will be kept on file at the Cooperative Extension office. 4-H/FFA members, leaders, or parents who fail to abide by all listed stipulations will be asked to leave the grounds and will forfeit all awards, premiums, or auction proceeds and will be barred from participating in the following Yavapai County 4-H/FFA EXPO.
9. The Yavapai County 4-H/FFA EXPO Committee (hereafter COMMITTEE) reserves the right to interpret these rules and settle and determine all matters and/or questions which may arise in regard to any situation connected with or incidental to EXPO and not in conflict with University of Arizona Policy.
10. Exhibitors are cautioned to keep equipment stored where it will not be lost or stolen. The COMMITTEE is not responsible for lost, stolen or damaged items or equipment.
11. Any and all exhibits not picked up by **Noon on Sunday** will be disposed of at the discretion of the COMMITTEE.

12. No exhibitor is allowed to stay overnight at the Rodeo Grounds without direct adult supervision. Only exhibitors who are staying overnight under the supervision of Parents, Guardians, FFA Advisors or Certified 4-H Leaders will be allowed. Anyone found in violation of this rule will be subject to expulsion from the show.
13. Per the Prescott Frontier Days Rodeo, anyone wishing to camp overnight and use the water and/or electrical hookups will be required to pay approximately \$100 for week of EXPO.
14. For the safety of the animals and the exhibitors, **NO Dogs, Bikes, Rollerblades, Skateboards, Razors, etc. in Barns, Tents or Main Livestock Show Arena** – including the bleachers. Please respect this rule for the safety of all. Seeing eye dogs for the sight impaired are an exception to this rule.

Superintendents

1. It is the responsibility of the superintendent(s) of each department to inform the judge(s) of specific departmental rules and regulations concerning the issuing of awards.
2. It is the responsibility of the superintendent(s) of each department to see that all awards are properly entered and distributed.
3. Under authority from the COMMITTEE, each superintendent will have the final right of determination as to the disposal of exhibits not claimed by the exhibitor.
4. A superintendent may reserve the right to reject or dismiss any entry he or she feels is unworthy of competition, or poses a health or safety threat to any persons, property, or livestock.
5. **All** superintendents are to be afforded the respect to which they are entitled. **Any** superintendent, WHETHER OR NOT THEY ARE DIRECTLY AFFILIATED WITH A PARTICULAR DEPARTMENT, has authority to enforce **all** rules at such time as they see fit.

Judges & Judging

1. Judges are responsible for reading and understanding all general and special rules within each department, division, or class in which they are to serve.
2. All evaluations are initially made based on the Danish System of judging. As EXPO is a learning event, at no time will a judge fail to bestow an award. All comments to exhibitors should be made in as constructive a manner as possible.
3. Judges shall report to the superintendent any exhibitor, leader, parent, or other person who in any way interferes or shows disrespect toward them during or after adjudication of a class. The superintendent will have the option of demanding a formal apology from the offender directly to the judge and/or excluding the exhibitor or offending person from further participation in EXPO.
4. The decision of the judge shall be final except in the event of fraud or misrepresentation, not discovered at the time of award. In cases of fraud or misrepresentation, the offending exhibit will be removed from competition and all lower placements will advance one award if the award was based on the American System of judging. Additional implications are noted in **Code of Conduct**.
5. Grand and Reserve Champion and Yavapai Bred & Fed awards will only be awarded if the exhibitor and/or animal have received a BLUE ribbon. Additionally, the following guidelines will apply:
 - All entries will be judged on the Danish System of awards. Entries may be placed in blue, red, or white ribbon categories.
 - For Showmanship only, there is no requirement on the minimum number of entries required for the awarding of Grand or Reserve Champion awards.
 - For Conformation classes, the Grand and Reserve Champion awards will be given (at the established prize levels) if there are 3 or more ENTRIES in a class. If there are 2 or fewer ENTRIES in a class, the Grand and Reserve Champion awards will be given, however they will be at a reduced prize level.

6. The showmanship contest will be judged on the exhibitor's ability to show his/her animal to its advantage and his/her knowledge in handling, fitting and selecting animals for production and show. The judge may also ask questions pertaining to the project. Separate classes will be held for judging novice, junior, intermediate and senior showmanship.

Livestock: General Rules

All Exhibitors, Parents, Leaders, Advisors and Agents will abide by the International Association of Fairs and Expositions, National Code of Show Ring Ethics.

EXHIBITORS

1. Exhibitors of livestock must keep their area of the barn (including small stock that remain the duration of EXPO), neat and clean. All litter is to be disposed of in appropriate areas designated for that purpose.
2. *Every effort will be made to protect and care for entries, but in no case will the EXPO Committee, including the officers, superintendents and other volunteers be responsible for any damage or loss which may occur. Each exhibitor must furnish his or her own food and water equipment. All exhibits will be cared for during the hours of EXPO. If extra care is needed contact the appropriate Superintendent.*
3. Exhibitors must FIT and SHOW their own animals with help from other members from Yavapai County, junior leaders and teen leaders only. **IMPORTANT!** Parents and leaders are reminded that all work pertaining to cleanliness of stall/pen areas and to the educational exhibits must be done by the club members. The educational value of such activities is lost if members are not allowed to be responsible for their part in the activities. **Exhibitor may be disqualified from Showmanship Event if rule is violated, excluding situations that are deemed to be unsafe.**
4. Exhibitors may only use appliances (clippers, blowers, heaters, fans, etc.), which are properly grounded and meet UL specifications.
5. In order to keep the show moving on time and for the safety of all exhibitors and their animals, we will be enforcing a clean aisle policy 15 minutes prior to the start of a respective show animal's show hours (e.g. Swine is Friday, from 7:45 am) until the end of the show. All items found in the aisles will be gathered up and placed in the designated "Lost and Found" area of the barn/tent.
6. It is the responsibility of the exhibitor to ensure that their animal(s) are properly fed and watered each day.
7. **All exhibitors are required to thoroughly clean their stall/pen area before being permitted to checkout. This includes market animals sold at auction.**

WEIGH-IN

1. Each market animal or meat pen will be weighed-in **one time** prior to judging at the times listed for each species' division.
2. Large stock market entries, which don't make minimum weight as specified in their market division, will be automatically entered in the feeder class division for that species. **Though ineligible for auction, feeder animals are eligible for showmanship classes.**
3. In disputed cases, exhibitors may request a re-weigh, provided the animal **has not left the scale area**. **NO WET ANIMALS OR UNSHORN LAMBS WILL BE ALLOWED ON THE SCALES.**
4. Members are responsible for calculating shrinkage on their market animals.

HEALTH RULES

1. All animals must be in good health and condition to be entered into EXPO. Visibly sick animals or those showing signs of **active** internal or external parasites or fungal infections WILL NOT BE ALLOWED TO ENTER THE SHOW GROUNDS. Market animals that, in the opinion of the Sifting Committee, evidence poor physical condition, WILL NOT BE PERMITTED TO SELL, BUT **MAY** BE ALLOWED TO COMPETE IN SHOWMANSHIP CLASSES. **In questionable cases, exhibitor may be asked to obtain a licensed veterinarian's written statement as to the health status of the animal.**
2. The USDA Wholesome Meat Act applies to all animals sold for slaughter. The Act and COMMITTEE rules require the following:
 - Drug label directions must be followed - including withdrawal periods.
 - (a) By signing the **Entry Form(s)** the exhibitor attests that their animal(s) will be drug free at weigh-in, and will remain so until such time as it is released for slaughter.
 - (b) If it shall become necessary to administer medication to an animal while on EXPO grounds, it must be done by a licensed veterinarian and reported immediately to the superintendent(s) in charge. If withdrawal period exceeds projected slaughter date, exhibitor must take animal home and care for it until such time as it is safe and legal to slaughter for human consumption.
 - Market lambs may not be dipped.
 - Exhibitors whose exhibition animal is slaughtered, and the carcass is condemned for drug or chemical residues, will forfeit all class, sale, and premium monies and/or awards, and may be subject to criminal investigation and/or charges. In addition, exhibitors found guilty of violating this rule, will be prohibited from participation at any future EXPO and/or any other livestock exhibition.

Protests & Appeals

1. Protests regarding incidents directly related to EXPO or actions of one or more members of The Committee may be formally **submitted in writing within 5 hours after the decision has been made to the attention of** The Committee provided such protest is accompanied by a \$50.00 fee if the protest is lodged by a 4-H or FFA member. A \$100.00 fee will be charged if any non-member lodges the protest.
2. **Protest must state plainly the cause of the complaint or appeal, with specific charges and recital of the facts relied upon or the rule violated, naming witnesses and their addresses by whom proofs are to be made. No protests of weights will be allowed.**
3. If the protest thus lodged is found to be valid by a majority of the Executive Committee (or in the case of a complaint lodged against the Executive Committee, a majority of The Committee members present), the fee/deposit shall be returned to the person or persons lodging the protest. If the protest thus lodged is found to be invalid, said fee shall be forfeited by the person or persons lodging the protest and shall become the property of The Committee.
4. **NO PROTEST OR APPEAL BASED UPON CHARGES OF INCOMPETENCY OF THE JUDGE WILL BE CONSIDERED.**